

GLACIER ELECTRIC COOPERATIVE, INC.

POLICY MANUAL

POLICY NO. 107

MONTHLY MEETINGS, SPECIAL MEETINGS,  
NOTICE OF MEETING AND QUORUM

I. OBJECTIVE

To provide the Board with the method for holding regular monthly and specially called meetings of the Trustees.

II. POLICY

- A. A meeting of the Board of Trustees shall be held without notice, immediately after, and at the same place as, the annual meeting of the members. A regular meeting of Trustees shall also be held monthly at Cut Bank, Glacier County, Montana, the principal office of the cooperative, at such hour as fixed by the Trustees. Such regular monthly meetings may be held without notice other than fixing the time thereof.
- B. Special meeting of the Board of Trustees may be called by the President or by any three (3) Trustees, and it shall thereupon be the duty of the Secretary to cause notice of such meeting to be given as hereinafter provided. The President, or the Trustees calling the meeting, shall fix the time for holding the special meeting, the place for holding a special meeting will be the principal office of Cooperative, Cut Bank, Glacier County, Montana.
- C. Notice of Trustees Special Meeting. Written notice of the time, place and purpose of all special meetings of the Board of Trustees shall be delivered to each Trustee not less than five (5) days previous thereto, either personally or by mail, by or at the direction of the Secretary, or upon a default in duty by the Secretary, by the President or the Trustees calling the meeting. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail addressed to the Trustee at this address as it appears on the records of the cooperative, with postage thereon prepaid; provided further, that a special meeting of the Trustees may be held without notice, if all are present and sign a waiver of notice.

- D. Quorum. A majority of the Board of Trustees shall constitute a quorum provided, that if less than a majority of the Trustees are present at said meeting, a majority of the Trustees present may adjourn the meeting from time to time; and provided further, that the Secretary shall notify any absent Trustees of the time and place of such adjourned meeting. The act of the majority of the Trustees present at a meeting at which a quorum is present shall be the act of the Board of Trustees; except as otherwise provided in the Cooperative By-Laws.

III. RESPONSIBILITY

It shall be the responsibility of the President to see that this policy is adhered to.

Date: 3-31-2010

President: Mick D Lewis